EXTRACT OF RESOLUTIONS TAKEN BY THE BoG ON ITS 39TH MEETING HELD ON 2nd JUNE, 2012.

1. **Proposal for Sanction Posts for recruitment** :
   Detailed proposal as given in ATR – I was discussed and approved. However, to comply AICTE norms. of **Teacher : Students ratio for UG & PG courses,** if suitable candidate not found for higher sanctioned posts, then recruitment is permitted for the lower post.

2. **Rules and Regulations of CAS**
   To be implemented as proposed by the Principal. However, Prof. T.K. Ghoshal and Prof. S.K. De are authorized to review the proposal in light of AICTE guidelines provided. Institute can implement the accepted CAS as approved by BoG from immediate effect.

3. **Teaching Assistantship to M.Tech Students**
   BoG approved the proposal for awarding Twelve (12) students @Rs.8,000/- p.m. and an Affidavit will be taken from them to ensure their continuation in full two years course. Also resolved that a Committee is to be constituted for selection of the awardees as proposed by the Principal in which in lieu of Course co-ordinators and Finance Officer one or two educationist is/ are to be included out of the GB members. Mr. Kishan Kumar Kejriwal will also be the permanent Member of this Committee as a nominee from GB.   Students of M.Tech courses which commence after the signing of MOU will only be eligible for the Teaching Assistantship.

4. **Academic support to Weak Students**
   BoG approved the proposal of Weak students identification can be done on the basis of (i) subject knowledge and also (ii) communication skill found from (10+2) results and performance in class tests & subsequent semester exams. Adequate remedial classes, summer school, provision for video courses, etc. will help to improve subject knowledge whereas "Soft –skill Development" of the students needs to be given priority to improve their communication skill. This can be done by extempore, debate, Quiz competition among the students.
   BoG also advised to ensure increased transition rate & overall pass rate.

5. **Incremental Operating Cost**
   One Professor Post is sanctioned by the GB for new M.Tech courses on Microelectronics and VLSI Design. Rs. 40,000 - per month for 30 months (Total Rs.12.0 lakhs) towards salary of a Professor against Sanction Post in M.Tech in Microelectronics & VLSI Design to be charged under TEQIP is approved.

6. **Campusing**
   BOG approved incurring expenditure towards inviting Industries (excluding Travelling cost, Boarding, Lodging) for campus interview and Hospitality costs during campus interview out of TEQIP Fund as and when required as per the Institute Rules & Regulations.. BOG also approved arrangement of tutoring of students by industry experts for on and off campus job interviews.

7. **Internal Revenue Generation**

Guidelines provided by the SPFU-WB are to be followed for the distribution of IRG. However, GB members felt the necessity to improve Research competency and take up research & consultancy projects from various funding agencies. They recommended to consider the following actions to generate more IRG :-

Select some faculty members having Ph. D. degree who will be mainly focus on the following areas -

i) Collecting funds from external agency (DST, DIT, CSIR, DRDO, AICTE, etc)
ii) Organizing seminar with experts from different Institutions
iii) To make relations with the research Institutions and obtain research grant
iv) Work for Industry partnership to organise vocational training of their personnel, organise continuous education programme, take up consultancy & research project,etc.

BoG also resolved to strengthen IIIC set up in the institute to build up an effective Industry-Institute relationship.

8. **To consider the placement record**

A comprehensive action plan on training and placement needs to be done. HRD Managers from different companies needs to be invited for better networking resulting into placement of the students. All records of placements from the year of application for TEQIP fund to be maintained to justify Baseline data and subsequent improvement in employability. It is suggested that Pie-chart (Department wise) is made available in order to have a clear picture of placement status. Also keep a record of all companies those are employing our students. It will help us in consolidating use of our effort in a more effective manner.